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**Questionnaire for Secondary School Cooperative Training Programs**

This questionnaire is for cooperative program managers for evaluating European cooperative traning programs and courses. Please answer the questions from the point of view of the program.

TRADUCIR MÁS

1. **PROGRAM INFORMATION**
2. **Respondent’s**
3. Age:
   * 1. Under 25
     2. 25-35
     3. 36-45
     4. 46-55
     5. Over 55
4. Title / Position\*
5. Email address :
6. ¿How long have you been involved with the program (years) ?
   * 1. Less than 1 year
     2. ...
     3. More than 20 years
7. **Name of the program\***
8. **Program’s webpage\***
9. **Is the program’s concept mainly (choose one or more)\***
   * 1. International
     2. National
     3. Regional
     4. Local
10. **Where is the program running ? (underline first and then write)\***
    * 1. Country
      2. City
      3. School
      4. Region
11. **What is program’s first implementation year? Whose initiative was it to start the program ?**
12. **How many times (about) the program has been implemented?**
13. **How often do you implement the program? (for example, how many times in a year - average)**
14. **What is the duration of the program? (for example hours/weeks/months/years)\***
15. Is the program (choose one or more)\*
    * 1. Obligatory
      2. Voluntary
      3. Included in the curriculum
      4. Extra curriculum
      5. Intensive studies
      6. Other
16. Participant selection process\*
    * 1. Is there application process? Yes No
      2. Are the places limited? Yes No
      3. Is preliminary understanding needed? Yes No

**d) How many students (approximately) participate per program?**

**e) Tell about the selection process (for example how many places, percentage of admission)**

1. **Do the participants get a recognition for completing the program? \***
   * 1. Certificate of attendance
     2. Certificate of degree
     3. Qualification certificate
     4. Competence points
     5. Study credits (ECTS or similar)
     6. No formal recognition
2. **Here you can describe briefly the nature and delivery details of your program**
3. **How many teachers are involved in the program?**
4. **Are there any external stakeholders involved in the program?**
   * 1. Entrepreneurs
     2. Cooperatives
     3. Guest lecturers
     4. Management consultants
     5. Other
5. **How much does it cost to run the program once?**
6. **How are the costs covered?**
   * 1. By participant
     2. By organizer
     3. By school
     4. By external funder
7. **How much is the participation fee (in euros) ?**
8. **The program is evaluated by:**
   * 1. Participants
     2. Parents
     3. Teachers
     4. Managers
     5. Head teachers
     6. External stakeholders
9. **How are the evaluation results utilized in development of program?**
10. **LEARNING OBJECTIVES – WHAT KIND OF LEARNING OBJECTIVES ARE SET FOR THE PROGRAM?**

**1. Increasing the understanding of cooperatives**  
(Consider your program and choose 4 most important and 4 least important objectives)

(most important - least important)  
Cooperative values and principles   
Legislation and norms of cooperatives  
Cooperative’s socio-economic role  
Economic management and business of cooperative  
Different cooperative types  
Social responsibility  
Corporate governance in relation to a cooperative  
Managing cooperatives  
External stakeholder management   
Marketing  
Communication in networks  
Other

**2. Increasing entrepreneurship and entrepreneurial competences/business skills**  
(Consider your program and choose 4 most important and 4 least important objectives)

(most important - least important)

Entrepreneurship knowledge and identity  
Creativity & innovation  
Creating new business   
Entrepreneurial networks  
Increasing belief in one’s abilities (self-efficacy, etc.)  
Entrepreneurial mind-set and attitude  
Taking the initiative  
Perseverance  
Coping with uncertainty, ambiguity and risk  
Exploiting opportunities   
Product development  
Marshalling resources  
Other

**3. Increasing employability skills**(Consider your program and choose 4 most important and 4 least important objectives)

(most important - least important)

Gain professional experiencie  
Build impressive resumes  
Receive job offers  
Project management (to plan, to organize, to control resources to achieve specific goals ; to manage a project office)  
To lead and manage people in an organization  
Ability to learn and adapt  
Communication  
Teamwork  
Problem solving and decision-making  
Time management  
Taking responsibility for self  
Financial management  
Financial and economic literacy  
Other

1. **CONTENTS, METHODS AND TOOLS OF THE PROGRAM**

**1. What are the essential contents of your cooperative program ? List five to ten most important** (1=most important)\*

**2. What are the methods and tools used in the program?\***

Problem based learning   
Learning in real-life settings  
Independent learning  
Flipped classroom  
Team teaching  
Peer-to-peer learning  
Class or group discussions  
On the job training  
Internship / work placement  
Company-drive assignment  
Online course  
Lectures  
Textbook  
Workshop  
Seminars  
Group work  
Presentations  
Case studies  
Business idea assignment  
Business plan creation  
Setting up a venture or a cooperative  
Incubators  
Running cooperative or own company  
Practice enterprise  
Pitching business ideas to investors and shareholders  
Cooperative simulations  
Field trip to a local company / Study tour / study visit  
Entrepreneurship game  
Business competition  
Guest speakers / Role models stories about entrepreneurs  
Business mentoring  
Cooperative and/or entrepreneurship theme day  
Other(s) :

**3. If your program includes an internship or on the job training, how important is it to the overall outcome of the program?\***

(Scale: 1=not at all, 2=some, 3=much, 4= very much, N/A=no internship / job training)

**4. What activities do you conduct in preparation for the internship?**

**5. What would you say guarantees the success of the internship?**

**4. PROGRAM OUTCOMES**

**1. How well did the program meet its objectives in terms of\*:**

(Scale: 1=not at all, 2=some, 3=much, 4= very much, N/A=not applicable)

The number of participants  
The number of coops created  
Students’ earning possibilities  
Pass rate  
Graduation time  
Job placement rate

**2. Is there final examination or test in the end of the program/course?\***  Yes No

**3. When you consider your program, can you see improvement in participants’\***

(Scale: 1=not at all, 2=some, 3=much, 4= very much, N/A=not applicable)

Working experience  
Business performance  
Study performance  
Attitudes and intentions to cooperatives  
Social capital and professional networks  
Understanding of entrepreneurship  
Employability skills  
Entrepreneurial competences  
Competences related to cooperatives

**5. IMPACT OF THE PROGRAM**

**1. How impactful is your program in regard to the following aspects?\***

(Scale: 1=not at all, 2=some, 3=much, 4= very much, N/A=not applicable)

General awareness on entrepreneurship  
General awareness on cooperatives  
Economic impact  
Impact on society / community  
Environmental impact  
Improved level of participants employment  
Other

**2. How do you measure impact of the program?**